



KYOTO UNIVERSITY OF THE ARTS
GRADUATE SCHOOL

Master's Program Application Guidelines 2025

This document provides an overview of the application guidelines for non-native Japanese speakers. For further information, please refer to our Japanese version website (<https://www.kyoto-art.ac.jp/graduate/>).

Japanese language proficiency is required for office procedures. Lectures and seminars are primarily conducted in Japanese, except for the Curation and Art Writing Program in the Contemporary Art Practice field. In this program, we welcome both English-speaking and Japanese-speaking students, including artists who aim to deepen their critical thinking in their art projects.

Kyoto University of the Arts Admissions Office

2-116, Uryuyama, Kitashirakawa, Sakyo-ku, Kyoto, 606-8271, JAPAN

TEL +81 75-791-9833 E-MAIL graduate@office.kyoto-art.ac.jp

Reception hours | Mon-Sat 9:00-17:30

We cannot accept applications on Sundays and holidays

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Admission Policy

The following lists the basic criteria and policies expected from the candidates:

[Arts Major]

- Comprehensive skills necessary to conduct advanced research and production.
- Capacity to think flexibly and creatively that is not bound by existing values and frameworks.
- Ability to respect diverse values, engage honestly with peers, and build relationships of trust.
- Interest in international and cultural academic exchange.
- Language proficiency sufficient to write a dissertation in Japanese or English.
- Sufficient Japanese language skills to complete studies.

[Major of Art and Environment]

- A sincere interest in social issues and a willingness to seek solutions on their own initiative.
- A fundamental education in the arts with the ability to think and communicate in a flexible manner.
- A basic ability to carry out their graduate research and production according to their field of expertise.

※ Please review our brochure for our Diploma Policy and Curriculum Policy.

In order to evaluate a diverse range of applicants who possess the aforementioned qualities and skills, a comprehensive entrance examination with extensive evaluation criteria will be conducted through a research plan, dissertation, portfolio, interview, etc., and will not be judged solely on artistic skills alone.

Degrees Conferred

Master of Fine Arts or Master of Arts

Length of Study / Years of Enrollment

Length of Study	Years of Enrollment
2 years	4 years

Admission Quota

The maximum number of students admitted is as follows
(including total number of Early and Late Entrance Exam Applicants) :

Arts Major

Contemporary Art Practice	Oil Painting, Japanese Painting, Printmaking, Photography and Video, Sculpture and 3D Modeling, Textiles (Dyeing and Weaving), Performance, Curation and Art Writing	60
Arts and Culture Studies	Japanese Garden Research, Conservation and Restoration of Cultural Properties, Cultural Heritage Science, Archaeology, Art Theory and Art History, Cultural Studies, Theater Studies	

Major of Art and Environment

Information Design and Product Design Field	Information Design, Graphic Design, Visual Communication Design, Design Produce, Product Design	180
Image-Making and Media Content Research Field	Video and New Media, Animation, Film Production, Content Production, Character Design, Game Design, Digital Art Video and Media Content	
Illustration and Publishing Design Field	Illustration, Visual Art, Manga and Comic Illustration, Picture Book and Book Arts	
Cultural Design and Art Education Field	Cultural Innovation: Art Education, Local Cultural Design Interdisciplinary Poietics Program: Art Produce (Goto and Kito Lab) , Art Project (Hoshina Lab)	
Architecture and Environmental Design Field	Architectural Design, Interior Design, Landscape Design, Urban and Regional Design, and Japanese Garden Design (these disciplines are not separate specialties but integrated in the Field)	

※ You cannot pursue multiple majors at once.

※ Curation and Art Writing Program in the Contemporary Art Practice Field may occasionally have their classes and teacher discussions in English.

※ Theses and related documents for degree applications may be submitted in English.

Eligibility

①	You have graduated from a university in Japan or are expecting to graduate in March 2025
②	You have a bachelor's degree as stipulated by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD-QE) or are expecting to graduate by March 2025
③	You have completed 16 years of school education in a foreign country and received a bachelor's degree
④	You have completed a program at a foreign school accredited or approved as equivalent to a foreign university (must be those specified by the Ministry of Education, Culture, Sports, Science, and Technology of Japan, such as foreign university programs with a campus in Japan) or you are expecting to complete by March 2025
⑤	You have completed a specialized program at a designated vocational school (from a list of vocational schools specified by the Minister of Education, Culture, Sports, Science, and Technology of Japan) or you are expecting to complete by March 2025
⑥	You have completed provisional schools such as the National Defense Academy of Japan Coast Guard Academy, the Japan Meteorological College, etc. or you are expecting to complete by March 2025
⑦	You have been recognized by the Graduate School as having academic ability equivalent or superior to that of a university graduate and will be at least 22 years old by March 31, 2025.

[Notes]

- If you are applying as a “prospective” student for the conditions ①~⑥ above, you must submit documents that show you have fulfilled the eligibility requirements until the enrollment period.
- Even if you have passed the entrance exam and completed admission procedures, your admission will be revoked if you have failed to meet the eligibility requirements by the end of March 2025.
- If ⑦ applies to you, please contact the Admissions Office at least a month before the application period.

Selection Process and Entrance Exam Schedule

The selection process will be carried out in two stages.

[Preliminary Screening] Examination via documents and assigned materials.

Only those who pass the first round will be able to proceed to the final screening (oral examination).

[Final Screening] In addition to the oral examination, a final pass/fail decision will be made based on a comprehensive evaluation of the contents from the first screening.

	Early Entrance Exam	Late Entrance Exam
Application Period Announcement of Preliminary Results* ¹	Postmarked between August 16(Fri) – August 22(Thu) 2024 (Applications from abroad must be received by this date.)	Postmarked between November 22(Fri) – December 2(Mon) (Applications from abroad must be received by this date.)
Announcement of Preliminary Results	10:00 October 9(Wed) 2024 Posted on the university website	10:00 January 24(Fri) 2025 Posted on the university website
Oral Examination* ²	October 19(Sat) – 27(Sun) 2024 (Exam will take place on these day)	February 14(Fri) – 21(Fri) 2025 (Exam will take place on these day)
Announcement of Final Results	10:00 November 1(Fri) 2024 Posted on the university website	10:00 February 28(Fri) 2025 Posted on the university website
Enrollment Procedure	Enrollment Deadline November 13(Wed) 2024	Enrollment Deadline March 12(Wed) 2025

*¹ Please finish submitting your application to the online application portal by 17:30 (JST) on the day of the deadline.

*² The oral examination will be conducted online, except for the Contemporary Art Practice Field, where the in-person oral exam for early entrance applicants will be on either October 26 (Sat) or 27 (Sun). The in-person oral examination of this Field for late entrance applicants will be on 2025 February 20 (Thu) or 21 (Fri). Applicants cannot choose their dates.

Information Session / Faculty Member Interview

Faculty members in charge of each field will hold information sessions and interviews.

<Faculty Interview/Online>

Date	Time	Application period to participate
November 8(Fri) – 9(Sat) 2024	10:00 – 20:00	October 19(Sat) – November 7(Thurs) 2024

* Only those who have initially applied to participate will be able to sign up for faculty meetings.

[Application]

<https://www.kyoto-art.ac.jp/en/academics/graduate/admission/>



[Interview with a faculty member]

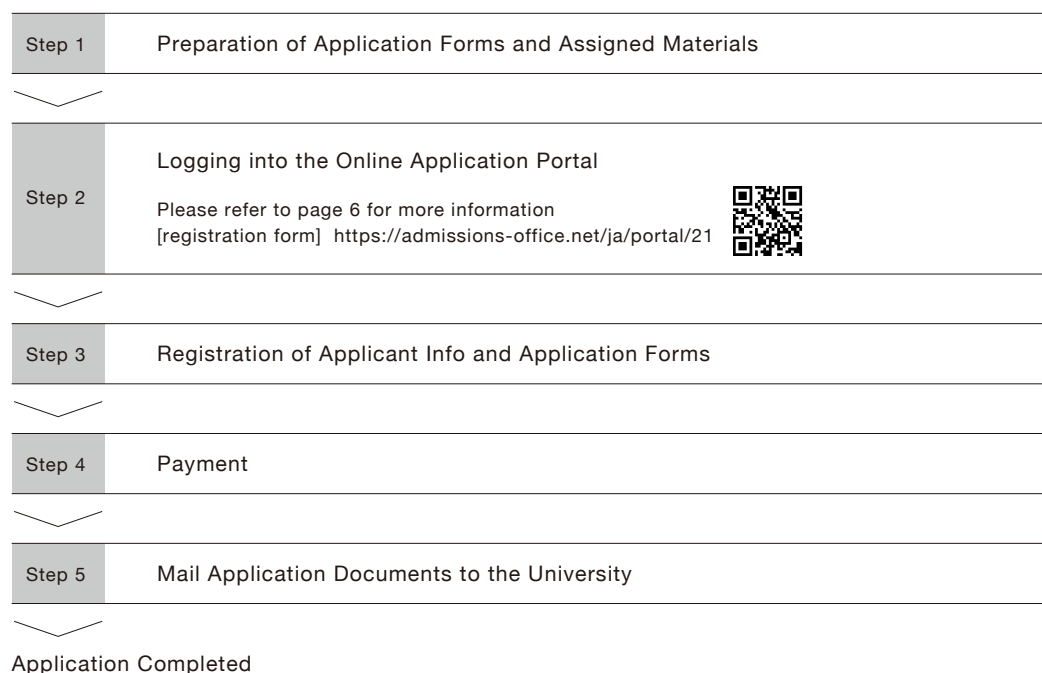
Interviews are optional but held to avoid any mismatches with a student's research or practice.

Faculty interviews will be held only on the dates above.

* You may present your research, work, portfolio, etc., during the interview but the purpose of the interview is to only confirm the content, plan, and area of research in our graduate program instead of critiquing or instructing your thesis or work. The interview with a faculty member is also unrelated to the entrance examination.

* Email address of faculty members are kept private. Emails will not be forwarded to faculty members.

Application Process



Regarding Application Documents

Please make sure to check the following as it applies to all application documents.

Please allocate a sufficient amount of time to prepare the necessary certificates and other documents, as it is expected to take some time.

* For electronic submission of certificates, including those in a PDF format, only documents containing a QR code or URL enabling verification of the applicant's certification through a designated website will be accepted as an original.

[In the case where only one original certificate is issued, or if the certificate's electronic version does not include a QR code or URL for verifying the applicant's certification (such as graduation certificate, bachelor's degree certificates, and academic transcripts)]

Please follow one of the methods outlined below:

1. Submit a certificate notarized by a notary public in the country where the school is located.
2. Make a copy of the original from the institution that issued the certificate and submit the copy stamped with the official seal from the institution.

* If the methods above are not possible due to circumstances of your home institution, please consult with the Admissions Office in advance.

[If the certificate is in a language other than Japanese or English]

You must attach a translation authorized by a Japanese language school or translation company. Submitting only the translation will not be accepted.

- If the original is in Japanese or English: submit the original.
- If the original is in a language other than Japanese or English: submit the original + translation.

[If the issue date is not stated on the certificate]

It will still be accepted as long as the issue date is indicated on the graduation certificate, bachelor's degree certificate, or academic transcripts.

If the issue date is not stated on any of the above documents, please enclose an acknowledgment receipt or certificate that confirms the issue date.

Application Procedures

- There will be required application forms and assigned materials for both postal mail and digital submission.
- For digital submissions, please access the online application portal “The Admissions Office” (hereafter as TAO). Designated forms can be downloaded from the university website.
- Submissions through TAO must be done within the deadline.
(Refer to page 4 Selection Process and Entrance Exam Schedule) Please make sure to submit your application (by clicking on the submit application button) before the designated deadline.
- Please follow the directions on the TAO portal screen to upload and submit your documents.
- Your digital submission will be completed only after your application information is entered, uploaded, and submitted with your assigned materials, within the deadline.

[Notes on Digital Submission]

- Applications must be completed and submitted on TAO by 17:30 JST on the application closing date.
 - Applications that remain “in progress” after the application deadline or are “completed” after the application deadline will not be considered for any reason.
 - “Application complete” only means that your data has been submitted and does not mean your application itself is complete. The university does not claim any responsibility for any applications submitted late due to technical errors with the internet connection, PCs, and other devices used in the application process.
 - Once your application is completed, you will not be able to modify any of the information entered or forms submitted. Please check the information you enter and the requirements of the documents carefully before you complete your application. Documents cannot be replaced.
 - Note that applications with incomplete or missing documents may not be accepted.
If the university contacts you, please respond promptly following any instructions.
The university will contact you via TAO’s message box or your registered email address so please routinely check your email inbox.
- ※ You may use a mobile phone address as your registered email address, but emails from the university may not reach you due to spam filter settings (i.e. blocking emails from PCs) through this method.

The university takes no responsibility if emails do not reach the applicant due to spam filter settings, etc.

Application Documents (postal mail/digital submission)

Before you prepare your application forms (both via postal mail/digital submission), please make sure to check page 6 “Application Procedures” After submission, the procedures below are also required:

- Please begin the application process via the online application portal “The Admissions Office” (hereafter TAO).
- Please note that the submission process requires documents for both postal mail and digital submission.
- Besides the application forms, documents for “Assigned Materials for Submission” are also required. Please refer to page 9 for more information.

※ The following are documents required for the “Art Major” and “Major of Art and Environment” applications. Please note that they are different from those for the “Art Major (Correspondence Course)”.

1	Application Form : Enter Directly Online to the TAO Portal
	<p>Please enter each item of “Applicant Information” directly and upload it to the appropriate section.</p> <p>※ Please also upload an ID photo (facing front, upper body, no hats, no background, taken within 3 months). Acceptable file formats are JPEG (.JPG or .jpeg file extensions) or PNG (.png file extension).</p> <p>※ Please avoid snapshots, low-quality photos, and edited data.</p>
2	Interview Materials : Enter Directly Online to the TAO Portal
	<p>Please directly enter your past research or art practice in Japanese.</p> <p>※ Information about language proficiency (English, Japanese) is optional. (Certificates not required).</p>
3	Certificate of (Expected) Graduation : Mailing Original Copies [Original copy issued within a year, photocopies are not accepted]
	<p>Please submit a Certificate of Graduation (毕业证书), not a Diploma (毕业证书).</p> <p>※ If you have completed an advanced course (including those expected to finish in March 2025), please submit certificates for both the regular course and the advanced course.</p> <p>※ If you have received a bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD-QE), please submit a degree conferment certificate (if you are expected to receive a degree, a certificate of acceptance of the conferment application will suffice).</p> <p>※ If you are only issued a certificate, please check “Regarding Application Documents” on page 5.</p>
4	Bachelor’s Degree Certificate (if applicable) : Mailing Original Copies [Original copy issued within a year, photocopies are not accepted]
	<p>Applicants who meet eligibility requirement ③ (on page 3) (those who have graduated from a foreign university) are required to submit this form.</p> <p>※ The form is unnecessary if the degree you have obtained (bachelor’s) is clearly stated on your Certificate of Graduation.</p> <p>※ If you are only issued a certificate, please check “Regarding Application Documents” on page 5.</p>
5	Academic Transcript : Uploading to TAO Portal as PDF files and Mailing Original Copies [Original copy issued within a year, photocopies are not accepted]
	<p>Please upload a PDF file of the document to the relevant section and mailing original copies.</p> <p>Please submit an academic transcript that shows all of your grades from enrollment to graduation.</p> <p>All grades relevant to the degree are required.</p> <p>※ If you have transferred schools, please also submit any grades before your transfer.</p>
6	Degree Certificate (Chinese accepted)/Graduates from a Chinese university only, graduates from Hong Kong, Taiwan, and Macau are not eligible : Uploading to TAO Portal as PDF files
	<p>Please upload PDF file of the forms.</p> <p>Graduates of Chinese universities (excluding those from universities in Hong Kong, Taiwan, and Macau) must obtain a 「认证报告」 issued by the China Ministry of Education Degree and Research Student Education Development Center (CDGDC) or the China Higher Education Student Information Network (CHSI). Please download, print, and submit the form.</p> <p>※ Please check each website for details on how to apply for issuance.</p> <p>※ We recommend that you apply early, as it may take 1-2 months from application to issuance.</p> <p>※ We do not accept certificates issued by degree certification institutions other than the CDGDC or CHSI.</p> <p>※ The issue date is not required.</p>

7	List of Assigned Materials for Submission : Uploading to TAO Portal as PDF files and Mailing Original Copies
	<p>Please download and print the designated form from the university website and fill in the details of the specified form for which you uploaded data. Upload the PDF file of the form to the appropriate section.</p> <p>The application form must be signed and stamped as a pledge by the applicant to confirm that all submitted essays, artworks, etc., as assigned materials were written and produced by the applicant themselves.</p> <p>If the signature column is left blank or incomplete, we will not consider the assigned materials to be submitted, and the application may not be accepted.</p>
8	Address Sheet for Envelopes : Mailing Original Copies
	<p>Please fill out the required information and attach it to an envelope.</p> <p>※ For details, please refer to “How to Submit Application Documents” on page 11.</p>

International students are required to submit the following documents together.

Japanese government-sponsored international students are not required to provide 11-14.

- ※ International students are those who already have residency status as a student or those who will be able to obtain it at the time of enrollment to the university.
- ※ If you are an applicant with a residency status other than “Student” such as “Permanent Resident,” “Long-term Resident,” or “Spouse and Child,” or one that allows you to work even as a foreign national, you do not qualify as an international student. However, please submit a copy of your passport and residence card to confirm your residency status.

9	Passport : Uploading to TAO Portal as PDF files
	Please upload the PDF version of the passport’s page that has your name and ID photo.
10	Residence Card : Uploading to TAO Portal as PDF files
	<p>If you have a Residence Card, please upload a PDF version showing both the front and back of the Card.</p> <p>※ Please make sure to submit a copy even if the back side is blank.</p>
11-1	Certificate of Attendance / Academic Transcript : Uploading to TAO Portal as PDF files and Mailing Original Copies
	<p>If you are enrolled in (or completed) a Japanese language school, please upload the PDF version of the “Certificate of Attendance” and “Academic Transcript” from your Japanese language school to the relevant section and send the original documents by postal mail.</p> <p>※If you are enrolled as a research student at a Japanese university, please submit a “Certificate of Enrollment”.</p>
11-2	Japanese Language Proficiency : Uploading to TAO Portal as PDF files and Mailing Original Copies
	In addition to 11-1, please upload the PDF version of the form (from our university) “Regarding Japanese Language Proficiency” filled in and stamped by the Japanese language school, and submit the original by postal mail.
12	Financial Support Pledge to Study Abroad : Mailing Original Copies
	<p>Please download, print, and fill out the form designated by the university from the university website.</p> <p>The form must be filled out by the individual who will pay the expenses of the international student (hereafter referred to as the “Sponsor”) or the applicant themselves in their own handwriting.</p> <p>※ “Paying expenses” means regularly providing financial support equivalent to the amount of tuition and living expenses so that the applicant can continue their studies until they complete graduate school. In general, this is difficult unless the sponsor is a relative or a person the applicant is in a close relationship with. Please note that this is not a guarantor.</p>
13	Document that clarifies the relationship between the applicant and financial sponsor of study abroad expenses : Uploading to TAO Portal as PDF files
	There is no submission required if the sponsor is a relative. If it is not a relative, please provide a statement that explains the relationship between the applicant and the sponsor, the reason behind the sponsorship, and other circumstantial details.
14	Document that certifies the annual income of the financial sponsor, etc. : Uploading to TAO Portal as PDF files [Original copy issued within a year, photocopies are accepted]
	<p>Please upload the complete set of official documents that serve as a prerequisite for the information listed in 12 above.</p> <p>※ If the sponsor is self-employed, freelance, or otherwise unable to provide an annual income certificate, please submit a bank certificate.</p> <p>※ Please note that we may ask you to submit additional documents.</p>

Assigned Materials for Submission

Please submit the following as assigned materials for submission.

Please note that the assigned materials will differ depending on the major/field.

The file name should be changed to "Alphabetic Full Name-Submission Number(1-3)"

[Notes]

- None of the assigned materials will be accepted by postal mail.
- The assigned materials will be saved until the end of the final screening at the end of March 2025.

[Assigned Material 1]

Research Plan	<p>Describe the research you wish to pursue in graduate school (the theme, methods, results to date, expected results in the future, etc.) including an annual research progress plan.</p> <ul style="list-style-type: none"> · Write in 1,200-2,000 Japanese characters (above-mentioned or 600-1,000 English words for the applicants to the Curation and Art Writing Program in the Contemporary Art Practice Field). · Write in 40 characters × 30 lines in vertical A4 size and submit in a PDF format of approximately 1MB. <p>※ Illustrations or tables are not included in the word count</p> <p>※ The first page should be the cover page with the essay title and applicant name.※ Please add the page number at the bottom of each page.</p> <p>※ Points will be deducted if the content seems to highly depend on automated translation software or if the content does not comply with the instructions above.</p>
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[Assigned Material 2]

Short Essay in English	<p>Please write 500-1000 words in English on the following theme.</p> <p>Theme: Your career plans after graduate school</p> <ul style="list-style-type: none"> ※ Provide an outline of your research plan and based on this, your current desired plans, such as your career plans after completing your graduate degree and the type of work you intend to do. ※ Applicants for the "Curation and Art Writing Program in Arts Major" must include their answer to the question, "How do you specifically envision working on a global scale?" in your research plan. ※ The total number of words must be indicated at the end of the essay. ※ Essay must be written horizontally in A4 portrait size with 40 characters×30 lines, submitted as a PDF file of approximately 1MB. ※ Points will be deducted if the content looks heavily dependent on automated translation software or if the content does not conform with the instructions above.
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[Assigned Material 3]

Please select and submit either [A] or [B] below.

[A] Thesis	<p>Please submit a paper in your research field of interest.</p> <ul style="list-style-type: none"> · The main text should be 8,000-12,000 Japanese characters. · Please submit a paper in A4 size portrait with 40 characters x 30 lines, in a PDF format of approximately 20MB. <p>※ If you have completed a graduation thesis on your research field of interest, you may submit it as is (regardless of overall volume or capacity).</p> <p>※ If you have not yet completed a graduation thesis on your research field of interest, you may submit a summary of the graduation thesis you are currently writing in the number of words given above.</p> <p>※ If your university major is different from the research field you wish to pursue in graduate school, please submit any materials related to your graduation research, etc (thesis, portfolio, etc) as reference materials in addition to the thesis above.</p> <p>※ If your graduation thesis is in a language other than Japanese, please prepare and submit a summary in Japanese together with your graduation thesis.</p> <p>※ If illustrations or tables are included, do not count them in the number of text characters. The layout is up to you.</p> <p>※ If you wish to submit materials other than those listed above that demonstrate research achievements and details, please submit them as reference materials.</p>
[B] Portfolio	<p>Please organize the content around the artwork you have produced so far.</p> <ul style="list-style-type: none"> · Please keep the portfolio to approximately 30 pages including the cover page, in A3 size. · Please submit in a PDF format of approximately 20MB. <p>※ There are no size requirements. Materials will be reviewed on-screen without printing the data. Partial enlargement will be done on the screen if need be.</p> <p>※ If you are applying to a field that specializes in video production, we recommend that you set up a URL link in your portfolio so that all of the video data of your works can be viewed. The contents of the link cannot be changed until the oral examination is completed. If changes are made, the works will not be able to be reviewed. The same applies to those who are interested in stage production, including video recordings of their productions and performances.</p>

Examination Fee

35,000 JPY

The examination fee must be paid via the online application portal during the application period.
A separate fee is required in addition to the examination fee upon payment.

Choose one of the following payment methods:


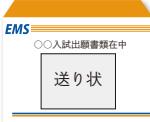

- ① Pay at designated convenience stores
- ② Pay via credit card

Payments are made using the system provided by SB Payment Service Co., Ltd. Therefore, you will need to connect to SB Payment Service's external website to pay the examination fee.

- * If you choose to pay via credit card, the payment will be processed as soon as your application information is registered.
- * Once the examination fee is paid, no changes can be made to the application information and the fee cannot be refunded.
Please carefully check the contents of your application before payment.

How to Submit Application Documents

In addition to completing the application procedure on the online application portal “The Admissions Office,” please submit all application forms and materials by mail or in person during the application period.

<p>Postal Mail</p>	<p>[Postmark valid] within the application period</p> <p>※ If sending from overseas, the application must reach the university by the last day of the application period</p> <p>[Domestic residents] Attach the printed “Address Sheet for envelopes” to a commercially available envelope, enclose the required documents, and send them by registered express mail from a teller at the post office, or use a tracking method such as parcel delivery.</p>  <p>Enclose the required documents in a commercially available envelop and label it as “Graduate School Entrance Examination Application Forms Enclosed”. Send it by an international courier service (EMS, DHL, UPS, FedEx, etc.).</p>   <p>Address Kyoto University of the Arts Admissions Office 2-116, Uryuyama, Kitashirakawa, Sakyo-ku, Kyoto, 606-8271, JAPAN (TEL +81 75-791-9833)</p>
<p>Delivering documents in person</p>	<p>Submit directly to the Admissions Office counter at the university Reception hours Mon-Sat 9:00-17:30 We cannot accept applications on Sundays and holidays</p> <p>※ Even if you are delivering in person, please bring the Address Sheet for envelopes attached to a commercial envelope. ※ The office counter will be very busy on the day of the deadline, so please submit your application well in advance or mail it as early as possible.</p>

[Notes]

- Incomplete applications will not be accepted. Please check all application documents carefully before submission.
- Applications that fail to be submitted via the online application portal and postal mail by the end of the application period will not be accepted.
- Documents submitted outside of the application period will not be accepted, other than additional documents designated by the university.
- Once received, the application documents and examination fee will not be returned under any circumstance.
- Once all application documents are submitted, applicants cannot change their major of interest or any Assigned Materials of Submission.
- If there are any changes to the information you have entered on your application (e.g. address, etc.). Please notify the Admissions Office as soon as possible.
- If any false information is found in the application, admission or acceptance may be revoked.
- We do not respond to any inquiries regarding the arrival of your mailed application forms and materials. Please check with the tracking service of the shipping company you used.

Examination Admission Ticket

After the results of the preliminary screening are announced, only successful applicants will be notified of the examination date and the examination admission ticket via the online application portal “The Admissions Office.” Please click on the “Check message” link if you receive a message from no-reply@admissions-office.net to your registered email address.

You may also take the following steps:

◎Checking Your Examination Admission Ticket

1. Log into “The Admissions Office”
2. Click on “Applications List”
3. Click on the “Submitted” tab
4. Choose “Kyoto University of the Arts”
5. Click on “Examination Admission Ticket Board”

※ Admission tickets will only be issued to those who have passed the preliminary screening.

If you have not received your admission ticket at least one week before the examination date, please contact the Admissions Office.

Examination Venue

Online

*As an exception, in Contemporary Art Practice Field it will be conducted in person at the following location.
Kyoto University of the Arts, Uryuyama Campus (2-116 Kitashirakawa Uryuyama, Sakyo-ku, Kyoto, Japan)

Oral Examination

- Only those who have passed the preliminary screening will be able to proceed to the oral examination.
- The oral exam consists mainly of an oral presentation (approx. 10 minutes) on the research and production plan you wish to pursue in the graduate program, followed by a Q & A session. Please prepare accordingly.
- In your oral presentation, please describe in detail your past achievements and research plans at graduate school.
- The oral presentation must be delivered in Japanese (or in English for the applicants to the Curation and Art Writing Program in the Contemporary Art Practice Field).
- The Q & A session will be conducted in Japanese (and in English for the applicants to the Curation and Art Writing Program in the Contemporary Art Practice Field).

[Details]

- Candidates are required to be on stand by for the oral examination 20 minutes prior to the commencement time. Specific details regarding the start time and assembly location will be provided on the admission ticket.
- Candidates are permitted to bring research materials relevant to their oral presentation, limited to items they can individually and promptly transport, unpack, and repack. These materials may include a summary of the oral presentation, reference documents, and produced works (artifacts).
- If preparing summaries and reference materials for the oral presentation, please ensure that three copies of each are available.
- On the day of the examination, please ensure to download, print, and bring your admission ticket without fail.
- Late arrival after the designated start time will be deemed a forfeiture (absence), and the candidate will be disqualified from taking the oral examination.

Examination for Persons with Disabilities

If you have a disability and require special consideration in taking the entrance examination or attending the school, you must contact the Admissions Office for an interview before applying. During the interview, we will discuss the measures for taking the entrance examination and support for attending the school.

- (1) Please apply for an interview at least one month before each application period. Please use the QR code below to fill out and submit the “Application Form for Examination Measures and Academic Support”. After submission, the Admissions Office will contact you. Please call us if you do not hear from us within 5 days.
- (2) Depending on the contents of the interview, you may be asked to submit a “Medical Certificate” or a doctor/physician’s opinion.

[Contact] Admissions Office

TEL +81 75-791-9833

E-Mail graduate@office.kyoto-art.ac.jp



Announcement of Acceptances

	Early Entrance Exam	Late Entrance Exam
Announcement of Preliminary Results	10:00 October 9(Wed) 2024 Posted on the university website	10:00 January 24(Fri) 2025 Posted on the university website
Announcement of Final Results	10:00 November 1(Fri) 2024 Posted on the university website	10:00 February 28(Fri) 2025 Posted on the university website

- Applicants will be notified separately of their acceptance via the online application portal, “The Admissions Office” (hereafter TAO). Please click on the “Check message” link if you receive a message from no-reply@admissions-office.net to your registered email address or check your account via “My Page.”
 - Successful applicants of the final screening will receive enrollment documents by postal mail.
- ※ Successful applicants of the preliminary screening will not receive any documents by postal mail. Please refer to TAO for the preliminary results.
- ※ If you have not received notification of the results of the final screening within 5 days of the results being announced, please contact the Admissions Office. It may take up to one week (depending on the destination) if the notification is mailed overseas.
- ※ We will not respond to any questions from applicants regarding the review results of any Assigned Materials for Submission, including portfolios.
- ※ Unsuccessful applicants will not receive any documents by postal mail.

Enrollment Procedures

- Please check the documents enclosed in the letter of acceptance sent to accepted applicants, and pay the “first-year tuition (for the first semester)” or “first-year tuition (for the full year)” by the deadline for enrollment procedures. Failure to do so by the deadline will be considered a withdrawal from admission.
- If you do not obtain a status of residence when you pass the late entrance exam, there is a possibility that your student visa will not be issued in time for enrollment. Please be assured that you will be able to attend classes without any issues.

Cancellation of Admission / Withdrawal of Admission

- In the event that the admission is canceled, we will refund all of the fees paid at the time of enrollment except the application fee (admission fee).
 - In the event that the admission is withdrawn after completing the admission procedures, we will refund the fees paid at the time of admission procedures, excluding the admission application fee (entrance fee). Please contact us by phone. We will send you a letter of resignation at a later date.
 - The deadline for notifying us of your request withdrawal along with a withdrawal form is Monday, March 30, 2025, at 17:30.
 - Please fill out and submit a “Notice of Withdrawal” to the Admissions Office. Please refrain from requesting it if you are still in an indecisive stage.
- ※ Please note that it may take 2-3 weeks to a month to receive the refund after we receive the “Notice of Withdrawal”.
- ※ If the billing due date has passed, any refunds will not be possible regardless of the reason.
- ※ If the recipient of the refund is outside of Japan, the applicant will be responsible for any bank transfer or remittance fees at the time of refund (remittance fees will be deducted from the refunded amount).

Tuition and Fees

Cost of attendance for the first year is the total of the application fee (enrollment fee) of 250,000 JPY, the insurance fee*¹ (insurance period: 2 years) of 2,430 JPY, the tuition fee, the facilities and equipment fee.

In addition to the above, international students must pay a Support System Fee*² of 2,260 JPY (per year) and an International Student Support Fee*³ of 160,000 JPY (per year including course fees for designated Japanese language・Japanese culture classes). Please check below as course fees and facility fees vary according to the major of interest.

Arts Major

	Tuition Fee (Annual)	Facilities and equipment costs (Annual)
Contemporary Art Practice	1,320,000	320,000
Arts and Culture Studies	1,050,000	130,000

Major of Art and Environment

	Tuition Fee (Annual)	Facilities and equipment costs (Annual)
Information Design and Product Design Field Image-Making and Media Content Research Field Illustration and Publishing Design Field Cultural Design and Art Education Field Architecture and Environmental Design Field	670,000	100,000

Currency: Yen

- The stated amount is for enrollment in 2025. Please note that tuition fees are subject to change. (Please refer to the “Admission Procedure Guidelines” enclosed with the acceptance letter.)
- The tuition fee for the first year (first semester) is the total of the entrance fee, insurance fee, and half of the tuition fee and facility/equipment fee (first semester). Tuition fees and facility/equipment fees for the second semester are usually due in mid-September after enrollment.

*¹ An insurance premium of 2,430 JPY (1,750 JPY for student education and research accident insurance, 680 JPY for GAKKENSAL liability insurance) is required as a student deposit. All students are required to purchase this insurance in case of accidents and disasters during regular and extracurricular activities, as well as injuries while commuting to and from the school.

*² The Support System fee of 2,260 JPY (including medical assistance service fee of 1,800 JPY and compensation insurance fee of 460 JPY) is required as a crisis management service for international students.

*³ The International Student Support Fee includes tuition for courses that deepen students' understanding of the Japanese language and culture. In addition to the courses of their major, international students are required to take courses related to the Japanese language and culture that will be assigned to them based on the results of a Japanese language proficiency placement test taken after being admitted to the university.

<Tax Deduction for Working Students>

A working student deduction is an income deduction available to taxpayers who qualify as “working students” under the Income Tax Act. Conditions include being those living independently and having an annual salary income of 1.3 million yen or less (other conditions apply). For more information, please contact the payroll department at your place of employment or the local tax office.

Scholarship System

This is a system that exempts half of the annual tuition fee for outstanding students who have a strong desire to study at the university's graduate school.

In the first year, students admitted through the early entrance exam are eligible to be selected.

Those who are selected will be scholarship students for one year in the first year.

Even if you are not selected in the first year, you may still be selected for the scholarship in the second year based on your academic status and performance during the first year.